



TWOMEY SCHRIBER PROPERTY GROUP VACATE CLEANING CHECKLIST

This guide is to assist you in making your moving and vacating process as stress free as possible. Standard Terms 37 to 40 of the General Tenancy Agreement set out the requirements for vacating the property plus any additional special terms. The property must be returned in the same condition as it was found as per the RTA Form 1a Entry Condition Report. All keys are to be returned upon the day of handover. You must provide your forwarding address and bank account details. Please provide evidence as to how the carpets have been cleaned such as a carpet cleaning receipt upon handover of keys.

- ☐ All walls, skirting boards, ceilings, cornices, doors and frames to be cleaned.
- ☐ All light fittings, ceiling fans and exhaust fans to be cleaned. Light covers need to be removed, cleaned inside and then the covers need to be refitted. All light globes must be in working condition.
- ☐ All window frames, glass, window sills and window tracks to be cleaned.
- ☐ All door tracks and glass to be cleaned.
- ☐ All carpets & furniture (mattress's/couch, if any) must be steam cleaned, and receipt provided to the Agent when you hand in your keys.

Recommended carpet cleaners: *Safe clean 0418 881 378 or*

Big Red-Carpet shampooing 1300 307 751

- ☐ If you have had pets at the property, the property must be pest controlled for fleas and ticks at your expense, inside and outside, upon vacating and a receipt be provided to the Agent when you hand in your keys.

Recommended pest controllers: *Safe clean 0418 881 378 or*

Easy Pest Solutions 4033 5050

All Pest & Weed Control 4054 2888

- ☐ All curtains, blinds, drapes and window coverings must be cleaned.

Recommended cleaners: *All Clean Blinds and Curtains 0414 582 961*

- ☐ All floor coverings (other than carpet) must be mopped and scrubbed.
- ☐ If the property has polished floors, you are required to mop and clean the floors. If damage has been sustained to the flooring as a result of your actions – you will be required to re-sand and re-polish the floors, at your expense.
- ☐ All power points, light switches and TV outlets to be cleaned.
- ☐ All air conditioner casings and filters must be cleaned.
- ☐ All fly screens and security screens must be cleaned.
- ☐ All wardrobes, drawers and shelves must be cleaned inside and outside.
- ☐ All kitchen cupboards and drawers to be cleaned inside and outside. All of your items must be removed from the cupboards and drawers.
- ☐ All bench tops and splash back tiling to be cleaned.

- ☐ The stove is to be fully cleaned – the griller, hotplates and oven to be cleaned inside and outside. The stove must be pulled out from the wall and the wall behind the stove is also to be cleaned. The flooring under the stove is to be cleaned. The exhaust fan/range hood is to be cleaned. Mesh grills to be removed and cleaned & then refitted.
- ☐ Any dishwashers are to be cleaned inside and outside. Debris to be removed from bottom drainer (if applicable).
- ☐ The taps and sink areas to be cleaned.
- ☐ All splash back tiling throughout the property is to be cleaned.
- ☐ The shower recess and bath tub areas must be cleaned and free of mould. The shower screen must be cleaned so there is no soap residue remaining.
- ☐ Grouting to be free of all soap residue and mildew.
- ☐ The wash basin/vanity unit must be cleaned inside and outside and must be free of mould.
- ☐ All mirrors and mirrored wardrobes are to be cleaned – there are to be no streaky marks left on the mirror.
- ☐ The toilet is to be cleaned inside and outside. The cistern, toilet pan, toilet seat and “S” bend must be cleaned.
- ☐ The laundry wash tub must be cleaned inside and outside. All your items are to be removed from inside the wash tub.
- ☐ The lint filters on the washing machine and dryer must be cleaned out. All appliances are to be cleaned inside and outside.
- ☐ Any decking and verandah areas must be cleaned including the ceiling
- ☐ All garage and air conditioner remotes must be in working condition.
- ☐ Garage/carport flooring and drive-ways must be free of oil stains. If your vehicle is leaking oil, it is your responsibility to remove the oil stains. All walls, ceilings and doors must be clean.
- ☐ The lawns must be mowed, the edges must be whipper snipped and all garden beds are to be free of weeds. All dead fronds and foliage must be removed by you, prior to the final inspection.
- ☐ Any holes dug in the gardens by pets, must be refilled by you, at your expense. All animal droppings to be removed from the property. Any damage sustained to the property, fencing or gates by you or your animals is to be rectified by you, at your expense.
- ☐ If the property has a pool, we will require a letter from the pool service provider advising that all chemicals have been paid for. All pool equipment is to be left in good working order.
- ☐ All pavers are to be clean and free of mould.
- ☐ All wheelie bins are to be emptied and washed out.
- ☐ All keys and remote controls handed to you at the start of the tenancy must be returned by you with the Exit Condition Report (if applicable), prior to the final inspection.
- ☐ Due to government legislation, we are unable to meet you at the property to collect the keys from you. Please ensure the keys are returned by 5pm on your vacate date, please be reminded that if keys are missing when returned on vacate day you will be charged additional days rent until remaining keys are returned
- ☐ If you have any queries in relation to the final inspection, please do not hesitate to speak with our friendly staff. You will be given one opportunity to return to the property following the vacate inspection to attend to any remaining items, if following this return visit there are things still not completed we will make arrangements for it to be done at your cost and deduct such cost from your rental bond.

PLEASE NOTE

Damage

Damage that occurs due to the tenants' neglect must be rectified at the tenants cost.

Important Reminders

Contact your energy supplier for a final reading of electricity supply

Disconnect the telephone

Disconnect and pay TV and broadband connections

Redirect your mailing address – forms are available at Australia Post

Areas that are not considered Fair Wear and tear

Marks/Damage to the carpets

Marks/Damage to walls including inside the robes

Marks/Damage to blinds, curtains ect

Dead insects in light fittings

Dusty/dirty window tracks, door tracks and robe tracks

Chipped tiles

